

Expression of Interest Form

Information for applicants

This expression of interest (EOI) form helps *Pawarim Komuniti* – PNG Off-grid Electrification Program (OEP) to learn more about the applicant’s organisation, partners and intended project, focusing on its rationale, concept and objectives. Please note that although submitting an EOI form is the first step in applying for funding, it does not guarantee an invitation to submit a full proposal and does not guarantee a grant award.

This 2nd Call for Proposals is focused on mini-grid electrification solutions.

EOIs will be first screened for both applicants’ and project’s eligibility, and subsequently evaluated. Only successful applicants will be invited to develop a full grant proposal with the support of the OEP.

General instructions

- The EOI form must be typed and submitted.
- Applicants must not modify this template, nor add any logos/pictures.
- Applications must provide answers to **ALL** the questions.
- When indicated, the word limits must be respected; applicants must explain their answers clearly and fully.
- Italics or colour highlights are not to be used in the responses to the questions.
- An application will be considered incomplete if the EOI form and/or relevant attachments are not completed or not submitted.
- The applications are accepted **from the 16th of April 2020 and close at 5:00PM on the 15th of July 2020 (PNG Time)**. Applications submitted after the deadline will not be considered.

Background information of applicant(s)

Information on lead applicant

<p>Applicant name and type: (e.g. company, non-profit, association and other)</p>	
<p>Brief description of the organisation: (e.g. ownership, major shareholders, directors and their backgrounds, number of employees, years in operation, core business, international experience, donor experience, previous work in PNG and abroad, activities related to energy sector including off-grid and specifically mini-grid electrification, working experience with local government agencies and communities, and details of past assistance from other donors/development partners) (max 500 words)</p>	
<p>Date and place of registration:</p>	

Registration number:		
Tax Identification Number (TIN):		
Postal address:		
Telephone:		
Email address:		
Website (if available):		
Social Media links (if available):		
	Organisation Contact Person 1 (primary contact)	Organisation Contact Person 2 (mandated signatory)
Name and position:		
Phone contact:		
Email address:		
Skype name (if available):		

Information on co-applicant

Applicant name and type: (e.g. company, non-profit, association and other)	
Brief description of the organisation: (e.g. ownership, major shareholders, directors and their backgrounds, number of employees, years in operation, core business, international experience, donor experience, previous work in PNG and abroad, activities related to energy sector including off-grid and specifically mini-grid electrification, working experience with local government agencies and communities, and details of past assistance from other donors/development partners) (max. 500 words)	
Date and place of registration:	
Registration number:	
Postal address:	
Telephone:	
Email address:	
Website (if available):	
Social Media links (if available):	

	Organisation Contact Person 1 (primary contact)	Organisation Contact Person 2 (mandated signatory)
Name and position:		
Phone contact:		
Email address:		
Skype name (if available):		

*add another co-applicant by copying and pasting the table above, cancel the table above if no co-applicant is participating in this project

Information on complimentary evidence of the partners

How do you divide the works/responsibilities between or among the partners? (e.g. technical responsibility and community engagement responsibility) (max 100 words)	
Explain how this partnership helps in implementing the project concept, outlining the most relevant synergies: (max 100 words).	

Project key information

Project Title:	
Project area: (province / district / LLG)	
Project description: Project idea, outputs (in kW), major activities, target area and communities, overview of local economy, present energy use, probable number and types of consumers (residential, commercial, industrial, agricultural, and others) (max. 500 words)	
What evidence is there to justify the need for the project? (max. 200 words)	
Project technology: (e.g. solar, hydro, or hybrid)	
Resource potential: (Does solar or hydropower potential exist adequately to meet the electricity demand? Have any relevant studies been conducted? (max. 200 words)	
Project duration:	
Total estimated Project cost (PGK):	

Funding expected from OEP (PGK):	
Amount of own equity contribution (PGK): Describe the source of equity co-funding.	
Amount of other possible or secured co-funding including community participation, if available (PGK):	
Explain the level of participation and involvement of community members in the project. Will they contribute in cash or in-kind to the project implementation? (max. 100 words)	
Project current status: Is this project already identified or surveyed? Is there clear evidence of demand from the community? Please provide explanation of how the project is implemented (identification, survey/design, installation, and testing/commissioning). (max. 100 words)	
Brief description about similar projects/activities that your organisation has completed in the last five years: (max. 100 words)	
Briefly describe how you have obtained baseline data/information? (max. 100 words)	

Concept innovation

Brief description of the key contribution of the OEP funding: (materialise the project/accelerate investment/expansion) (max. 100 words)	
What is the main innovation related to? (technology/business model/development impact/synergies of partners) Please describe. (max. 300 words)	
What are the critical factors for the success of the project? (max. 200 words)	
Do you see any risks related to land or water use for the project? Do you see any other risks? (max. three risks)	
Please describe how you plan to address and solve land or water issues and any other grievances, if any? (max. 100 words)	

Sustainable development impact

<p>Please list and describe the planned development impacts of the Project. (e.g. OEP objectives, SDGs, climate change, gender equity and social inclusion, poverty reduction, human rights) (max. 400 words)</p>	
<p>Please list and quantify the Project development targets and target groups: (e.g. access to electricity to 100 households, businesses, 10 direct jobs, etc.)</p>	
<p>Describe how the proposed project will address environmental conservation and climate change. (max. 300 words)</p>	
<p>How will the project improve community livelihood or incomes? (max. 200 words)</p>	
<p>How will the project aim to stimulate existing market systems? (max 100 words)</p>	

Gender equity and social inclusion

<p>Brief description of main approach to address gender equity and social inclusion and expected results. (max. 200 words)</p>	
<p>Please describe how you will involve the beneficiaries in decision making processes (e.g. community engagement plan). (max. 200 words)</p>	

Business Model

<p>Please describe the key elements of the Project business model in respect of the commercial rationale and viability. (max. 300 words)</p>	
<p>How will the project affect the target market/s? (max. 200 words)</p>	
<p>Please describe how the proposed mini-grid project generates revenue to meet its operation and</p>	

maintenance. What will be the tariff structure and rates (max. 200 words)

Financial Overview of Lead Applicant

If possible, please list the turnover (revenue) for the last three years (PGK)	2016: 2017: 2018:	
If possible, please list the financial results (net profit) for the last three years (PGK)	2016: 2017: 2018:	
If possible, please list total assets and liabilities value for the last 3 years (PGK)	2016: 2017: 2018:	2016: 2017: 2018:

Estimated financial proposal

Costs	% of total costs	PGK
1. Pre-investment costs		
- Survey/design		
- Others		
2. Project development		
- Management and engineering		
- Capacity building, training (local operator)		
- Community engagement		
3. Costs of mini-grid components/installation		
- Generation		
- Storage and powerhouse		
- Conversion		
- Distribution and consumption		
- Customer systems (Indoor household wiring, etc.)		
4. Management and Operation (including personnel costs)		
5. Others (insurance, transportation, etc. please specify)		
-		
-		
-		
-		
-		
Total project costs		

Financing for the Project

Financing request to <i>Pawarim Komuniti</i>		
<u>Co-financing</u>		
Lead applicant Co-applicants Others (Specify)		
<u>Community participation (if any, in kind or cash)</u>		
Total financing		

Previous funding experience

If you have received funding before, please list the names of your past (last 3 years) and current funders. Please include previous donor funding.

Funder(s)	Current or Past	Name and Contact Details	Project Title	Budget

Additional documentation

Please submit the following documents with the EOI:

- Certificate of registration of the organisation
- Preliminary survey, study report for the proposed project (if available)
- Project completion report of similar projects (if available)
- Land title, land lease agreement or any other consent document with customary landowners (if available / relevant)

The call for EOIs closes at **5:00 pm on the 15th of July 2020 (PNG Time)**. Completed EOI forms are to be submitted via email, only at this address: apply@pawarimkomuniti.org.pg.

The fair and transparent treatment of all applications is important to the *Pawarim Komuniti* – Off-Grid Electrification Program, therefore we request that you are familiar with the information below and complete the signature declaration before submitting your application.

The *Pawarim Komuniti* Program is managed by Cardno on behalf of the Government of Australia. The *Pawarim Komuniti* Program is managing a transparent two-stage selection process for awarding grants. This EOI form covers the first step in the application process. EOIs will be assessed and selected based on eligibility, selection criteria and funding availability. Only applicants that are successful at this step will be invited to submit full proposals in the second stage of the process. Applicants that are successful in the second step will be awarded grant funding.

Applicants should note and understand the following:

- The awarding of funds by the *Pawarim Komuniti* Program is competitive and not all proposals will receive funding. Please think about your application carefully, take note of the selection criteria, and demonstrate clearly why your project justifies funding. Funding is not guaranteed.

- The *Pawarim Komuniti* Program will not reimburse any costs expended in relation to submission of an EOI application.
- The *Pawarim Komuniti* Program will acknowledge all applications received and issue a standard acceptance or rejection notification to all applicants.

Confidentiality clause

The *Pawarim Komuniti* Program agrees to regard as confidential all information attached to the concept note, and subsequent progress of the project that is not in the public domain. Only the *Pawarim Komuniti* Program (and its staff and associates) and DFAT will have access to your application without your prior permission.

By signing below, I acknowledge that I have read and understand the terms of the Expression of Interest outlined above:

Signature

Title, Organisation

Date